

Keats Community Library: Standing Order Mandate

From: *(Your name):*

(Your Address:)

(Your Post Code@)

To: The Manager *(Please insert your bank's name and address)*

Dear Sirs,

Standing Order Request

Please pay to Barclays Bank , Hampstead High Street Branch

Sort Code 20-36-16

For the credit of KEATS COMMUNITY LIBRARY

Account number: 33007960

| | |
|-----------------|--------------------|
| The Amount of £ | (in words:) Pounds |
|-----------------|--------------------|

Please make this payment: Every Month/Quarter/Year *(delete as appropriate)*

The first payment is to be made on : *(insert date)*

Payment to continue until: Further notice *(delete and add date if appropriate)*

Please debit my account with the details below:

| | |
|----------------|--|
| Account Name | |
| Account Number | |
| Bank Sort Code | |

| |
|--------------------------|
| Signature.....DATED..... |
|--------------------------|

Please return this form to Keats Community Library or send it directly to your bank and kindly let us know that you have done this.

Please also consider completing a Gift Aid Form which costs you nothing and gives us an extra 25% from the Tax Man!